

WELCOME TO

SPREAD

www.my-spread.com

FREE Drilling & Completion Forum

Giving you access to a wealth of knowledge that you may not otherwise have had.

Benefits:

- Start Discussions.
- Participate in Discussions.
- Customised email notifications.
- Edit your account to include a personal e-mail address.
- Profile of most recent/active discussions presented on home page.
- Login just once and, it will remember your username and password on the same computer until you manually opt to logout.

A note on discussion protocol:

Most of our members have joined because they want to share knowledge on 'advanced oil-field practice' within the community. It is designed to spread knowledge between companies and NOT replace the internal learning systems because SPREAD is a technical forum, the vast majority of members have a least 10 years drilling experience, some regular contributors have 30-40 years!

Less-experienced members of the forum should adhere to the following principles of the 'site:

1. It is NOT a training site.
2. It should not be used in cases where it IS obvious that the person asking the question has made no effort to gain the knowledge by asking his or her colleagues or by doing some basic research.
3. All questions should include as much information as possible about the background to the questions, what it is you already know and/or have tried, what you are trying to achieve (and, if possible, why) etc.

Open questions, that do not contain much information, aren't likely to get much response. Us oilfield people like nothing better than a detailed question or problem to solve!!

Discussion Forum

How to access SPREAD:

1. Go to my-spread.com
2. Click on the > 'Discussion Forum' on the home page

How to start a discussion:

1. Choose the Group by clicking a suitable one from the discussion forum page.
2. Click on the  button.

If for any reason you are having difficulties posting, we can always post on your behalf.

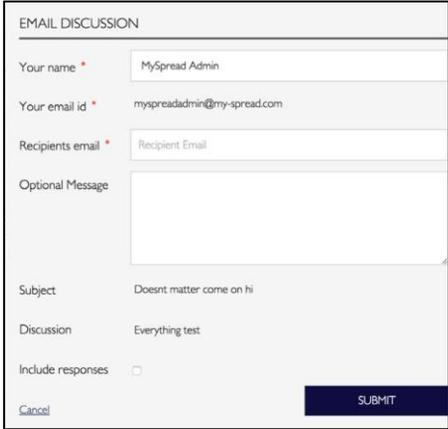
3. All new discussions are syndicated to our LinkedIn company page with URL link and members name highlighted.

How to reply to a discussion:

1. Via the email - You will receive an e-mail to your registered email address once a discussion starts or responses are posted.
Choosing the 'Reply now' button takes you straight to the discussion topic in the heart of the site.
2. Via the SPREAD website - Go to the site and choose the discussion from the group.
Use the 'Reply' button to contribute.
3. 'The last resort' – if all else fails, then just use the 'Reply' feature in your email package to send your response and we will load this up manually.

Additional option: 'Email a Friend'

This will allow you to forward any Discussion via email to your friends and thereby the forum can benefit from their answers.



EMAIL DISCUSSION

Your name * MySpread Admin

Your email id * myspreadadmin@my-spread.com

Recipients email * Recipient Email

Optional Message

Subject Doesnt matter come on hi

Discussion Everything test

Include responses

Cancel SUBMIT

There will be a similar  button, at the bottom of all discussions, with the same functionality, in the alert emails from SPREAD.

3 steps to personalise SPREAD email activity, to focus on the Groups you are interested in ONLY:

When you were original registered, the default setting is to receive alerts for activities in 'all' groups. To change this, you can choose which groups you are interested in:

1. Login to SPREAD
2. Click on the required group (Casing, Cementing etc) from discussion forum page.
(<http://my.spread.com/discussion-forum/>)
3. Choose the preferred option Daily or Weekly Alerts and press Save – if you no longer wish to receive alerts you can request to be removed from the forum.

PRIVATE FORUM

Private Forums are corporate spaces which allows organisations the functionality of my-spread on a confidential basis. If you feel your team could benefit from a private forum, please contact admin@my-spread.com.

Additional Help or IDEAS

Check our dedicated help section at <http://my-spread.com/help/page/>

You can also e-mail us at: admin@my-spread.com or dave@rp-squared.com